

STATE OF CALIFORNIA



MEMO

**To: ADMINISTRATION COMMITTEE
BISMARCK OBANDO, CHAIR
RAHIM HASSANALLY, MEMBER**

Date: February 16, 2018

**From: TIMOTHY M. CORCORAN
DAWN KINDEL**

Subject: ANNUAL UPDATE ON TRAINING PROGRAMS ATTENDED BY STAFF

The Board requested an annual update on training attended by staff. The following chart represents training programs attended since the last report in March 2017.

DATE	STAFF	TRAINING	LOCATION	COST
March 15, 2017	B. Brennan D. Vare	CNCDA Dealer Day	Sacramento	\$198
August 21-23, 2017	B. Brennan R. Parker	AAMVA International Conference	San Francisco	\$500
August 29, 2017	E. Matteucci D. Nelsen	ALJ Training	Sacramento	0
September 6-8, 2017	D. Kindel D Vare	NAMVBC Fall Conference	Alexandria, VA	0
November 15, 2017	R. Parker	CalPERS Seminar	Sacramento	0
November 29, 2017	R. Parker	Legal Writing and Editing Seminar	San Francisco	\$795
January 24, 2018	D. Vare	DMV Legislative Kick-off Training	Sacramento	0
January 25, 2018	D. Kindel S. Luke	Electronic Application Seminar	Sacramento	0
			TOTAL	\$1,493

The costs shown in the chart only reflect the cost of the registration. Other costs are incurred such as lodging, mileage and parking. Expenditures in this area will continue to be closely monitored.

This memo is being provided for informational purposes only. No Board action is required.

cc: Ramon Alvarez, C., President